

**Faculty Senate Meeting**  
**February 5, 2009**  
**Minutes**

**Members Present:** Michael Zeitler; Andrea Shelton; Edieth Wu; Emlyn Norman; Mammo Woldie; Jonathan Lewis; Rambis Chu; Howard Beeth; and Dianne Mosley

The meeting was called to order and conducted by Secretary Dianne Mosley because Chairman Alex Swan was ill and Vice Chair Lalita Sen was out of town attending a professional conference. Minutes from the December, 2008 Faculty Senate meeting were distributed and approved.

**Agenda Items:**

**Election of Faculty Assembly/Senate Officers** – The fact that an election for Faculty Assembly/Senate officers must be held by the end of April, 2009 was discussed. Chairman Swan had deans appoint members to an election committee. Members appointed to this election committee are Dr. Claudius Claiborne – Business; Dr. Vera Walker-Hawkins – Communication; Dr. Danita Bailey-Perry – Education; Prof. Clarence Batie – Liberal Arts and Behavioral Science(s); Dr. Melanie Lawson – Pharmacy and Dr. Robert Mupier – Public Affairs. Questions were raised concerning administrative positions held by some of the committee members. It was decided that deans would be asked to submit another name if their representative held an administrative position. It was also decided that there need not be a representative from each school/college.

Role of the election committee was discussed. It was decided that the role of this committee would encompass the following:

1. Determine and Certify eligibility of candidates and voters
2. Count Ballots
3. Announce Results

Faculty Assembly/Senate Officers will meet with members of the election committee to discuss the role of the committee and logistics of the election.

The following dates and location for the election of Faculty Assembly/Senate officers were decided upon:

Closing date for Nominations for Office – Friday, April 3, 2009 at 5pm  
Date of Election – Wednesday, April 22, 2009 from 8:00am to 5:30pm  
Location of Voting – Hannah Hall Rm. 342 (Conference Room)

The decision was made to have a list of eligible voters available at polling place for signatures. Paper ballots and a locked box will be used for voting.

Senator Mammo Woldie volunteered to serve as Parliamentarian until a new person has been elected to occupy this position. He will provide oversight at the polling place during the election.

**Election of Senators** – An election of Senators from each school/college for 2009-2011 also needs to be held by the end of April, 2009. The number of Senators from each school/college is determined by fall 2008 enrollment figures which are now available. Deans will be asked to hold elections for these positions.

**Upcoming Survey on Administration** – The 2008 Survey on Administration was discussed and a decision made to determine the format for future reports in a subsequent Senate meeting. The following Senators agreed to work on the survey committee: Emlyn Norman, Michael Zeitler, Howard Beeth, and Jonathan Lewis.

Items involving old business and some new business were tabled until the March meeting due to a lack of time.

The meeting was adjourned at 4:45pm.